**Herefordshire Cricket Limited**

**County Safeguarding Officer - 5 hours per week (6 months contract)**

Herefordshire Cricket is one of 39 County Cricket Boards in England and Wales whose role is to Lead, Inspire, Influence and Support the Growth, Quality and Accessibility of Cricket in the County. We are a registered company limited by guarantee and our membership consists of representatives from all areas of the game and its wider partners.

We are the governing body for cricket in Herefordshire and our vision for cricket is highlighted in Inspiring Generations, the ECB Strategy for Cricket 2020-24, is a growth strategy, at the heart of which is an ambition to inspire a generation to say that ‘cricket is a game for me’

**Safeguarding Statement**:

Herefordshire Cricket Board Ltd is committed to safeguarding and protecting the children and young people that we work with. As such, all posts are subject to a safer recruitment process, including the disclosure of criminal records and vetting checks. We ensure that we have a range of policies and procedures in place which promote safeguarding and safer working practice across our services.

**Reports to:** County Board Safeguarding Lead

**Job Role**

* To be the lead person with responsibility for setting the standard on safeguarding and embedding a culture of good practice throughout clubs and counties.
* To be the lead person for the county in supporting clubs to achieve the ECB Safeguarding standards.
* To build relationships with key staff to ensure the County meets its safeguarding responsibilities.
* To support staff in clubs to understanding their safeguarding responsibilities, and to create a positive child-centred environment.
* To build and maintain supportive relationships with Club Safeguarding Officers, and act as a first point of contact for them in all safeguarding matters.
* To provide learning outcomes and training for Club Safeguarding Officers, on safeguarding and best practice.
* To be responsible for the production of and updating of all Policies, Procedures and Practices.
* To monitor all mandatory qualifications for Board, Staff and workforce
* To ensure there is a clear referral pathway for sharing, reporting and recording concerns, in line with ECB policy and guidance; and Club staff know how to access them.
* To act as the first point of contact for clubs in response to safeguarding concerns and referrals, and act as a link between the County and ECB Safeguarding Team.
* To support any safeguarding concerns being managed within the club are investigated swiftly and thoroughly in conjunction with statutory agencies – and with demonstrable outcomes. The ECB safeguarding team will retain oversight of the investigation.
* To ensure compliance with safer recruitment practices, including as the Primary County Wide ‘Safeguarding Recruiter,’ and ID verifier, using the ECB Online system.
* To support clubs and the County in ensuring people in required roles have ECB DBS checks, and requirements around Overseas Players/coaches.

**Person Specification**

**Essential skills**

* Professional experience of safeguarding gained through relevant undertaking and management of casework e.g. Police, Social work, Education, including an understanding of current relevant legislation, best practice and national framework for safeguarding and promoting the welfare of children.
* Understanding of the ECB’s role and responsibilities to safeguard the welfare of children and young people, including ECB safeguarding children policy documents.
* Understanding of local arrangements for managing safeguarding children and reporting procedures.
* Experience of building relationships with key stakeholders.
* Experience of working to high levels of confidentiality including the storage of confidential documents.
* Enthusiasm and commitment to safeguarding.
* Ability to challenge poor practice and effect change.

**Desirable skills**

* Experience of Multi-Agency working.
* Experience of volunteering or working in cricket, other sports or a similar activity.

The post-holder must be willing to travel and work evenings and weekends as the role requires.

An Enhanced ECB DBS check with Children’s Barred List check is required for this role

Negotiable salary plus expenses

If you would like to apply for the important role please reply with a current CV and covering letter to kirstysockett@herefordshirecricketltd.co.uk.

Closing date for applications will be Friday 1st April, 2022